



TEXAS SOUTHERN UNIVERSITY  
JESSE H. JONES SCHOOL *of* BUSINESS

**MASTER OF BUSINESS ADMINISTRATION**

The objective of the **Master of Business Administration (MBA)** program is to educate a diverse group of students by providing them with the knowledge, analytical ability, and management skills necessary for leadership positions in a world characterized by a diverse work force, rapid technological change, and a fiercely competitive global marketplace. The MBA program at Texas Southern University provides a general management education to individuals, who aspire to advance in their current career or wish to prepare themselves for a completely new career.

Graduates of the MBA program are equipped with:

- An understanding of a broad array of business concepts related to finance, accounting, economics, marketing, operations, statistics, and business law.
- Skills that enable the appropriate application of critical, analytical, and strategic thinking to the analysis of and development of solutions to business problems.
- The ability to utilize information technology and systems for effective decision-making, problem solving, and communications.
- Strategies for leading and structuring high performance teams, working cooperatively, and communicating effectively.
- A greater appreciation for workplace diversity, ethical issues facing businesses today, and the challenges of the global marketplace.

**MBA ADMISSION PROCESS**

Students will be admitted to the MBA program in the Fall and Spring semesters. The deadline for submission of all application and admission materials is July 15<sup>th</sup> for the Fall semester and November 15<sup>th</sup> for the Spring semester of each year (early submission is encouraged).

A complete application consists of the following materials:

- Evidence of a baccalaureate degree from an accredited institution.
- An official transcript of all undergraduate course work.
- An acceptable GMAT score (score must be from a test taken within the last five (5) years of your application date, to be considered).
- A two-page, career-objective essay (including, a description of the applicant's greatest accomplishment and disappointment and lessons learned from the experiences, as well as a brief discussion of post MBA goals).
- Two confidential letters of recommendation that include applicant's strengths, areas of improvement, and commitment to excellence.
- A current résumé.
- Official TOEFL (Test of English as a Foreign Language) score if the applicant's native language is not English, unless the applicant has received an undergraduate degree from a U.S. college or university. A TOEFL score of at least 550 on the paper based test or 213 on the computer based test or 79 on the Internet based test is required.

Only completed applications (containing all required application materials listed above) will be reviewed for admission. Graduate application materials are received by the Graduate School and forwarded to the Jesse H. Jones School of Business for review. The recommendation of Jesse H. Jones School of Business is returned to the Graduate School. The Graduate School will make the final admission decision and notify the applicant of the decision. Prospective students wishing to inquire about their application status should direct questions to the Graduate School, until an official admissions notification is received.

### **Master of Business Administration (MBA) Program**

Admission to the MBA program as a conditional or an unconditional student requires a baccalaureate degree from a regionally accredited institution.

#### ***Unconditional Admission:***

The applicant must submit an acceptable Graduate Management Aptitude Test (GMAT) score that will be used in conjunction with the applicant's socioeconomic profile and the undergraduate grade point average to determine admission to graduate programs. **Due to global pandemic, for the Fall 2021 admission candidates, GMAT/GRE test score as admission requirement is waived.** The following are some factors that may be included in the socioeconomic profile used in the admission process:

- a. Economic status of family when applicant attended elementary, secondary, and undergraduate school.
- b. Applicant is first-generation to attend undergraduate school.
- c. Applicant is first-generation to attend graduate or professional school.
- d. Applicant is multilingual.
- e. Applicant was employed while attending undergraduate school.
- f. Applicant helped rear other children in family.
- g. Applicant's geographic residence in Texas at time of application.
- h. Geographic region wherein applicant's high school is located.
- i. Applicant's demonstration of performance in community activities.
- j. Applicant's demonstration of commitment to a particular field of study.
- k. The presence or absence of role models with comparable graduate school training in the applicant's region of residence.
- l. The applicant's performance during a personal interview.

### **COURSE REQUIREMENTS**

The Master of Business Administration degree requires thirty-six (36) hours of course work, including six (6) hours of electives that allow students to build depth of knowledge in a particular business discipline.

The following core subjects must be completed as prerequisites to the MBA level courses:

- Financial Accounting
- Principles of Economics
- Principles of Finance
- Principles of Management
- Statistics
- Operations/Production Management
- Principles of Marketing

**CURRICULUM SUMMARY  
MBA COURSE REQUIREMENTS**

ACCT 631	Seminar in Managerial Accounting .....	3 SCH
FIN 621	Financial and Economic Analysis .....	3 SCH
FIN 652	Managerial Finance .....	3 SCH
BADM 630	Managerial Communication.....	3 SCH
MGMT 636	Organizational and Management Theory.....	3 SCH
MGMT 670	Global Strategic Management.....	3 SCH
MGSC 624	Statistical Analysis .....	3 SCH
MIS 671	Information Technology.....	3 SCH
MKTG 650	Strategic Marketing Management .....	3 SCH
BADM 655	Entrepreneurship .....	3 SCH
ELECTIVES	.....	6 SCH

Six (6) semester hours of restricted elective courses from the following courses:

ACCT 656, ACCT 671, BADM 644, FIN 650, FIN 655, MGMT 646, MGMT 650, MGSC 625, MGSC 654, MIS 672, MIS 674, MIS 675 and MKTG 634

**DEGREE REQUIREMENTS  
Master of Business Administration**

The minimum general requirements for the Master of Science in Management Information Systems degree are:

1. A minimum grade point average of 3.0 is required for all graduate work attempted.
2. A residency of at least one academic year, or its equivalent, is required.
3. Courses transferred may not exceed 6 semester hours, and a grade of "B" or better must have been earned in each course.
4. No more than 6 semester credit hours of "C" and/or "C+" work are accepted toward satisfying graduation and degree requirements.
5. The program must be completed within 6 calendar years.
6. All graduate students are required to score a "3.5" or better on the writing component of the GMAT, or pass an English proficiency exam during their first semester, or obtain a passing grade in English 501. ***"Due to COVID-19 the GMAT/GRE requirement has been temporarily waived for all Master of Business Administration (MBA) applicants and Master of Science in Management Information Systems (MS in MIS) applicants through Fall 2021."***
7. To be considered full-time, a student must register for at least 9 semester hours of graduate work per semester. A normal course load consists of 12 semester hours. The maximum load that can be taken is 15 semester hours. A student who takes 15 semester hours must have an overall graduate grade point average of 3.5 or better and not be employed full-time.

## APPLICATION CHECKLIST

1. **APPLICATION FOR ADMISSION**

URL for Online Application: <https://app.applyyourself.com/?id=tsu>

2. **OFFICIAL TRANSCRIPTS**

Please submit two (2) **official** transcripts from each college, university and graduate school attended as a registered student. If you earned a degree from Texas Southern University, a transcript will be requested on your behalf.

3. **GMAT**

Applicants must submit a valid and acceptable GMAT Score: A score on the aptitude section of the Graduate Management Admission Test (GMAT), which will be used in conjunction with other admission factors. An Analytical Writing score of 3.5 or above is required on the GMAT exam to fulfill English proficiency requirement. **“Due to COVID-19 the GMAT/GRE requirement has been temporarily waived for all Master of Business Administration (MBA) applicants and Master of Science in Management Information Systems (MS in MIS) applicants through Fall 2021.”**

4. **TOEFL**

International students need to submit a valid and acceptable TOEFL score: A score of at least 550 on the paper-based test, 213 on the computer-based test, or 79 on the internet-based test of the TOEFL.

5. **PROFESSIONAL RESUME**

Please include a current resume detailing your professional work experience and areas of responsibility. The resume should reflect work experience beyond earning your baccalaureate (undergraduate) degree.

6. **STATEMENT OF PURPOSE**

Please write a concise essay of no more than 500 words (2-page), explaining your reasoning for seeking an advanced degree in business, describing how the program will help facilitate your career goals. Include a discussion of your greatest accomplishment and disappointment and lessons learned from the experiences, your professional experience as it relates to the pursuance of this program as well as a brief discussion of post-MBA goals.

7. **TWO (2) LETTERS OF RECOMMENDATION**

Two letters of recommendation are required. Letters of recommendation should be obtained from individuals who know you well and can present a balanced evaluation and assessment of your capabilities. Letters should include your strengths, areas for improvement and commitment to academic excellence in a rigorous program.

8. **\$50 NON-REFUNDABLE APPLICATION FEE (\$75 for International Applicants), payable to Texas Southern University.**

For more information about the program and/or to access application materials, please visit or contact:

**Mr. Naveed Haider**

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