



Texas Southern University Faculty Excellence Awards 2017-2018



Awards Sponsored by the Office of the Provost

The Office of the Provost will offer several University-wide awards this year as follows:

Presidential Achievement Medal – Overall outstanding teaching, scholarly/creative activities, and service - \$5,000.

Provost's Department of the Year Award – Overall collective high performance of faculty in all three categories—teaching, scholarly/creative activities, and service—as well as outstanding achievement in development and public relations - \$3,000.

McCleary Teaching Excellence Award – Outstanding teaching - \$2,500.

Scholarly Research/Creative Activities Award – Outstanding scholarly/creative activities - \$2,500.

Distinguished Service Award – Outstanding academic or public service at various levels, including university, local, regional, national, and international - \$2,500.

Nomination and Submission Criteria:

- Faculty may be nominated for all categories for which they may be eligible. The Faculty Awards Committee (FAC) has the option to consider nominees for more than one category for which the nominee may be eligible but only one award per nominee each year will be permitted.
- Nomination portfolio - The original nomination portfolio should be submitted in electronic format (email or three flash drives). In the event the electronic submission fails, the candidate should submit three hard copies placed in two-inch (maximum) binders.
- Nomination portfolios will be returned if they do not meet submission standards. Persons submitting the portfolios are encouraged to send an email in advance of the submission deadline if there are questions about assembling the portfolio to:

Dr. Rasoul Saneifard, P.E.
Interim Associate Provost and
Associate Vice President for Academic Affairs
Hannah Hall 340

E-mail: saneifards@tsu.edu

Presidential Achievement Medal
Deadline 5:00 P.M., Friday, February 2, 2018

Criteria

The Presidential Achievement Medal is the highest faculty honor that Texas Southern University bestows. The selected faculty member will demonstrate overall outstanding teaching, research, and service. The recipient will be the faculty member who has earned a national and/or international reputation in his/her field. Nominees must be full-time tenured faculty members who have held a continuous appointment at Texas Southern University for at least five academic years prior to the year of nomination. Previous recipients are eligible for nomination in the tenth academic year following a prior award.

The Presidential Achievement Medal carries a cash prize of \$5,000.

Nominees must demonstrate excellence in all areas of faculty responsibility. The selection committee will consider the following:

Teaching – Evidence of outstanding teaching ability;

Research and Scholarship – The significance and national/international impact of the nominee’s research or creative activity; and

Service – Distinctive and exemplary service to the University, the profession, and the community.

Nomination Process

Faculty, students, and alumni may make nominations, and the Nominees are to submit the following items by no later than **5:00 P.M., Friday, February 2, 2018:**

1. Nomination letter from a student, faculty, or alum (maximum of two pages);
2. Nominee’s full curriculum vitae;
3. Nominee’s statement of overall national and/or international achievement in scholarship, teaching, and service (three double-spaced pages);
4. Evidence of outstanding achievement in scholarly/creative activities, including Xeroxed copies (no originals) of representative samples of scholarly/creative work.

**Provost's Department of the Year Award
Deadline 5:00 P.M., Friday, February 2, 2018**

Criteria

Departments should present a portfolio of each Nominee's achievements during the past academic year including scholarly/creative works, funded research, student achievements, evidence of student success such as passage rates on licensure examinations, innovations in teaching, and student enrichment activities. The presentation should include a narrative highlighting the department's achievements. The nomination should be endorsed by the dean of the college or school and only one department per college or school will be considered. The committee will base its recommendation on the totality of the presentation.

**McCleary Teaching Excellence Award
Deadline 5:00 P.M., Friday, February 2, 2018**

Criteria

Eligible faculty nominees include tenured or tenure-track professors who have demonstrated excellence in teaching and who have been in residence at Texas Southern University for at least two academic years prior to the year of nomination. Previous recipients are eligible for nomination in the sixth academic year following a prior award.

McCleary Teaching Excellence Award carries a cash prize of \$2,500.

Nominees must provide evidence of outstanding teaching ability.

Nomination Process

Faculty, students, and alumni may make nominations, and the nominees are to submit the following items by no later than **5:00 P.M., Friday, February 2, 2018**:

- 1) Nomination letter from a student, faculty, or alum (one page);
- 2) The nominee's full curriculum vitae;
- 3) Nominee's statement of teaching philosophy, including highlighting of teaching related activities, such as course development, advising, mentoring, and other contributions to the teaching program of a department or college (three double spaced pages);
- 4) Evidence of outstanding teaching ability:
 - i) Present specific evidence indicating changes in course content and teaching methods, together with justification for such changes. This section may include (but is not limited to) sample syllabi, course descriptions, learning portfolios, etc.;

- ii) Evidence of new courses developed with rationale for such development; describe innovative teaching methods, particularly teaching that makes use of instructional technologies, including distance learning courses;
- iii) List University-sponsored community program(s), including workshops, in-service training, field site development, etc., and describe nominee's role;
- iv) Student advisement and academic supervision (provide evidence of student advisement, supervision of independent study, and supervision of theses, dissertations and other research projects);
- v) Teaching evaluations (copies of student evaluations for each semester of the past two academic years and any additional semesters if necessary to provide a representative sample);
- vi) Nominee's spring semester teaching schedule. Please include courses, class times, building(s), and room number(s);
- vii) Five letters of recommendation distributed as follows:
 - (1) At least three letters from former students describing the nominee's excellence in teaching as well as contributions to the students' success;
 - (2) At least one letter from a faculty member in the nominee's department;
 - (3) At least one letter from a faculty member outside of the nominee's department.

Items (1), (2), and (3) should note specific aspects of outstanding teaching (e.g., extraordinary contributions to student learning, student retention in difficult classes, innovative teaching methods, production of exceptional course materials, participation in university-sponsored programs, including workshops, in-service training, and field site development, etc.).

Scholar of the Year Award
Deadline 5:00 P.M., Friday, February 2, 2018

Criteria

Eligible faculty nominees include tenured or tenure-track professors who have demonstrated excellence in scholarship/creative activities and who have been in residence at Texas Southern University for at least two academic years prior to the year of nomination. Previous recipients are eligible for nomination in the sixth academic year following a prior award.

The Scholarly Research/Creative Activities Award carries a cash prize of \$2,500.

Nomination Process

Nominees must provide evidence of excellence in scholarship/creative activities. Faculty, students, and alumni may make nominations, and the Nominees are to submit the following items by no later than **5:00 P.M., Friday, February 2, 2018**:

1. Nomination letter from a student, faculty, or alum (maximum of two pages);
2. Nominee's full curriculum vitae;
3. Nominee's statement, highlighting scholarly/creative achievement and the significance of his/her work (three double-spaced pages);
4. Evidence of outstanding achievement in scholarly/creative activities, including Xeroxed copies (no originals) of representative samples of scholarly/creative work:
 - a. Excerpted Xeroxed copies of selections from published works should be listed in the following order, with complete citation, and most recent first: (1) books, (2) monographs, (3) journal articles (designate refereed journal articles with an asterisk), (4) refereed proceedings, (5) book chapters, (6) abstracts and scholarly papers, (7) juried exhibits, shows, and recitals, (8) performances—directed, written, and performed, and (9) awards, etc.;
 - b. Reviews: Xeroxed copies of published reviews of nominee's scholarly/creative activities;
 - c. Funded grants and contracts: Nominee should provide thorough information on all funded grants and contracts, including the dates and amounts of awards;
 - d. Listing of presentations of papers at international, national, regional, and local conferences with complete citations;
 - e. Other achievements in the area of scholarship/creative activities;
5. Letters supporting the quality and significance of the nominee's scholarly/creative activities.

Selection Process

Based upon materials presented in the nomination portfolio, the Faculty Awards Committee will review the nominations and make recommendations to the Provost.

Distinguished Service Award Deadline 5:00 P.M., Friday, February 2, 2018

Criteria

Eligible faculty nominees include tenured or tenure-track professors who have demonstrated excellence in distinctive and exemplary academic and public service at various levels, including local, regional, national, and international, and who have been in residence at Texas Southern University for at least two academic years prior to the year of nomination. Previous recipients are eligible for nomination in the sixth academic year following a prior award.

The Distinguished Service Award carries a cash prize of \$2,500.

Nomination Process

Faculty, students, and alumni may make nominations, and the Nominees are to submit the following items by no later than **5:00 P.M., Friday, February 2, 2018**:

1. Nomination letter from a student, faculty member, or alum (one page);
2. Nominee's full curriculum vitae;
3. Nominee's statement of approach and/or commitment to academic and public service (three double-spaced pages);
4. Evidence of distinguished service, including Xeroxed copies of representative samples of materials (indicating activity and dates) documenting outstanding service:
 - a. Service to the Department, College, and University: List committee memberships administrative roles, and other contributions to the University;
 - b. Service to the Profession/Academic Discipline: Describe activities that strengthen the profession, including leadership in professional organizations;
 - c. Service to the Community or Public: Document public involvement that is related to the nominee's area of expertise, including speeches, expert advice to community organizations, donations of creative or scholarly efforts to public institutions, consultations with private organizations, etc.
5. Supporting letters indicating the quality and significance of the nominee's distinguished academic and public service.

Tentative Deadlines:

5:00 P.M., Friday, February 2, 2018

All Portfolios in electronic format (email or three flash drives) must be received by the Office of Associate Provost and Associate Vice President for Academic Affairs.

5:00 P.M., Friday, March 2, 2018

The University Excellence Award Committee will complete review of all applications and render their decision to the Provost's Office.

2:00 P.M., Wednesday, April 4, 2018

Faculty Excellence Award Reception in Sterling Student Life Center President's Lounge.

All award winners should be present to receive their awards.