TSU

TEXAS SOUTHERN UNIVERSITY

BUSINESS AFFAIRS
INTERDEPARTMENTAL ORDER

Department Placing Order _____ **Date**_____

DEPARTMENT RECEIVING **DEBIT ACCOUNT**

FUND _____ **ORG** _____ **PROGRAM**_____ **ACCOUNT** _____

DEPARTMENT ISSUING THE GOODS/SERVICE **CREDIT ACCOUNT**

FUND _____ **ORG** _____ **PROGRAM**_____ **ACCOUNT** _____

QUANTITY	UNIT	DESCRIPTION	PRICE
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
		TOTAL	0.00

REQUIRED SIGNATURES

Requesting Person _____

Department Head _____ **Grants & Contracts Accountant** _____

Dean/Director _____ **Purchasing Buyer** _____

Vice-President _____ **Purchasing Director** _____

Departments receiving this order must show the order number on the left margin of the department bill.