



TEXAS SOUTHERN UNIVERSITY

TEXAS SOUTHERN UNIVERSITY
RECOMMENDATION FOR AWARD FORM

CONTRACT NO. _____

All contracts must be submitted for processing with a completed Recommendation for Award form showing the basis by which an award is recommended. The Recommendation for Award form must provide information pertinent to all of the following: (a) which procurement method used; (b) price tabulations outlining the price acquisition process; (c) prices obtained in arriving at best value to the University; (c) bases for best value to the University; and (d) the name of the preferred vendor.

RECOMMENDATION FOR AWARD

Procurement Method Used (Describe the process by which price information was obtained, for example, phone bids, invitation to bid, RFP):

Price Tabulations (Delineate prices obtained in arriving at best value):

Basis for Best Value to the University:

Preferred Vendor:



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College/Department/Division:

Signature of College/Department/Division Administrator:

Signature

Date

Phone Number

Fax Number

DO NOT WRITE BELOW THIS LINE

Reviewed by the Executive Director for Procurement Services:

_____/_____
Signature Date

Note: Modification of this Form requires approval of OGC.