

How to Reset your Password in Xitracs

1st-

Click the "[forget your password?](#)" link at the login screen.



Please logon below

User id:

Password:

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[Forget your password?](#)




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2nd-

Clicking this link will bring you to a page where you can input your email address. (note: You must input your TSU email address that is in your account.)

After entering your email click the **Submit** button.

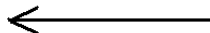


Forgotten Password

Enter your email address and click submit.
You will be sent an email message with instructions on how to reset your password.

If you do not receive an email message within 15 minutes you will need to contact your system administrator to verify your access to Xitracs.

Email:



3rd -

An email will be sent to you. This email will contain a link. Clicking this link will bring you to a page where you can input a new password and confirm it. Doing this will change your password. (Make sure you write down your password in a secure location where you can easily retrieve it. The Office of Institutional Assessment, Planning & Effectiveness does not have access to your password and therefore cannot provide it to you.)



To reset your password, please enter a new password below and click the Submit button.

Password:

Confirm password:

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