

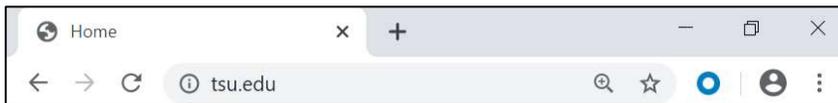


TEXAS SOUTHERN UNIVERSITY

## Student User Guide Degree Works

Version 5.0.3

1. Open a supported web browser (e.g. Google Chrome)
2. Go to 'Texas Southern University' website at: ***tsu.edu***



3. Click 'MyTSU' web portal
  - a. Found at the top-right of your computer screen.

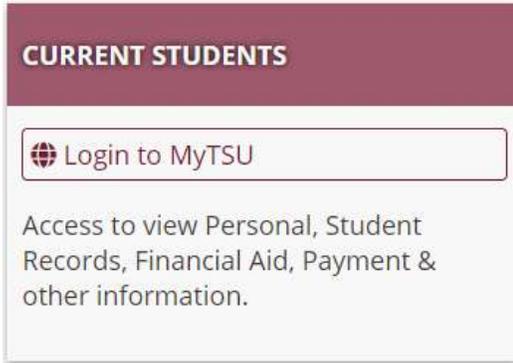


or

- b. Menu  button on smart device



4. Navigate to '**Current Students**' section of the web page.
5. Click '**Login to MyTSU**' web portal



6. Sign in with your organizational account.
  - a. Enter '**Username**' and '**Password**'

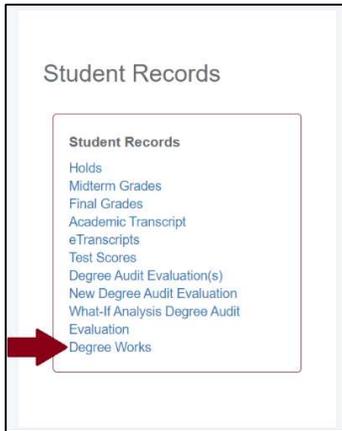
7. Click "**Sign in**"



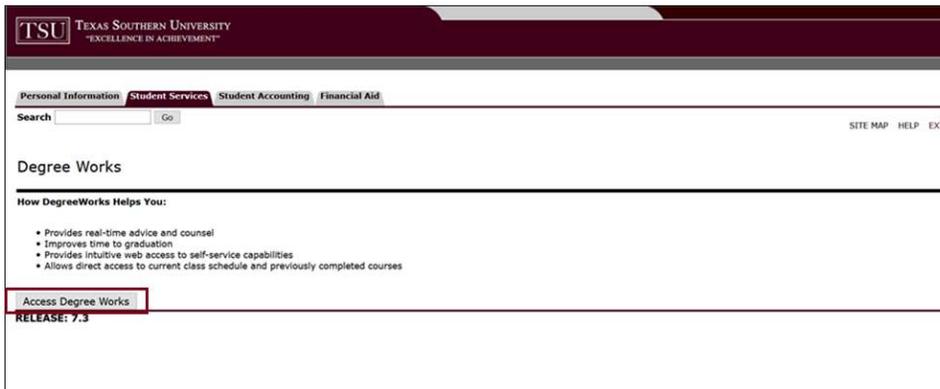
**NOTE:** If you forgot your password, please visit '**Password Reset Self-Service Tool**' at <https://mypassword.tsu.edu> or contact IT Service Desk by email: [ITServiceCenter@tsu.edu](mailto:ITServiceCenter@tsu.edu) or call: 713-313-4357.

8. Navigate to 'Student Records' section of the web page.

9. Click "Degree Works"



10. Click "Access Degree Works"



Your login is successful when you see the "Worksheets" landing page.

