

## REPORTING PERIODS

The following is a schedule of due dates for the reports contained in this manual.

<u>FALL REPORTS</u>		<u>Initial Submission Due Date</u>	<u>Certification Date</u>
Student Report	CBM001	October 15	November 15
Class Report	CBM004	October 15	November 15
Texas Success Initiative Report	CBM002	February 1	March 1
Faculty Report	CBM008	February 1	March 1
Student Schedule Report	CBM00S	February 1	March 1
Student End of Semester Report	CBM0E1	February 1	March 1
 <u>SPRING REPORTS</u>		 <u>Initial Submission Due Date</u>	 <u>Certification Date</u>
Student Report	CBM001	February 15 in Odd Year March 15	March 15 April 15
Class Report	CBM004	February 15 in Odd Year March 15	March 15 April 15
Texas Success Initiative Report	CBM002	June 15	July 15
Faculty Report	CBM008	June 15	July 15
Student Schedule Report	CBM00S	June 15	July 15
Student End of Semester Report	CBM0E1	June 15	July 15
 <u>SUMMER REPORTS</u>		 <u>Initial Submission Due Date</u>	 <u>Certification Date</u>
Student Report	CBM001	August 15	September 15
Class Report	CBM004	August 15	September 15
Texas Success Initiative Report	CBM002	October 1	November 1
Faculty Report	CBM008	October 1	November 1
Student Schedule Report	CBM00S	October 1	November 1
Student End of Semester Report	CBM0E1	October 1	November 1
 <u>ANNUAL REPORTS</u>		 <u>Initial Submission Due Date</u>	 <u>Certification Date</u>
Course Inventory	CBM003	May	
Graduation Report	CBM009	October 1	November 1
Building and Room Report	CBM005	October 15	November 15
Admissions Report	CBM00B	October 15	November 15
Students in Self-Supporting Courses and Programs	CBM00X	September 15	October 15

Univ. General Reporting Issues

BIENNIAL REPORTS

Doctoral Exception Report

CBM00E

Initial Submission Due Date

March 15

Certification Date

April 15

ANY TIME REPORTS

Student Number Change Report

CBM00N

Due Date  
Any Time

Facilities Room Inventory Report

CBM011

January – October certified by Nov. 1

Facilities Building Inventory Report

CBM014

January – October certified by Nov. 1