



TEXAS SOUTHERN UNIVERSITY

FACULTY SENATE

Dr. J. Kenyatta Cavil, Chair
Dr. Edieth Wu, Vice Chair

Dr. Carla Brailey, Interim Secretary
Dr. Olurominiyi Ibitayo, Treasurer

Dr. Luis Perez-Feliciano, Faculty Speaks Editor
Dr. Mammo Woldie, Parliamentarian

MONTHLY MEETING MINUTES

Thursday, April 11, 2019

3:00 p.m.

Hannah Hall, Room 111

Presiding Senator

Dr. J. Kenyatta Cavil Chair, College of Education

Senate Members Present

Abobo, Cyril	Senator, College of Pharmacy and Health Sciences
Bell, Edward	Senator, College of Pharmacy and Health Sciences
Brailey, Carla	Senate Interim Secretary, College of Liberal Arts and Behavioral Sciences
Brooks de Vita, Alexis	Senator, College of Liberal Arts and Behavioral Sciences
Griesinger, Nancy	Senator, College of Science, Engineering and Technology
Handy, Carlos	Senator, College of Science, Engineering and Technology
Ibitayo, Olurominiyi	Senate Treasurer, Barbara Jordan-Mickey Leland School of Public Affairs
Kazakos, Demetrios	Senator, College of Science, Engineering and Technology
Lancaster, Iris	Senator, College of Liberal Arts and Behavioral Sciences
Lowe, Jeffrey	Senator, Barbara Jordan-Mickey Leland School of Public Affairs
Nwagwu, Emmanuel	Senator, College of Education
Perez-Feliciano, Luis	Faculty Speaks Editor/Senator, Barbara Jordan-Mickey Leland School of Public Affairs
Reynolds, Lacey	Senator, College of Education
Taylor, Richard	Senator, Jesse H. Jones School of Business
Thoreson, Claire	Senator, The Graduate School
Walker, Vera	Senator, School of Communication
Woldie, Mammo	Senate Parliamentarian, Jesse H. Jones School of Business
Wu, Edieth	Senate Vice Chair, Thurgood Marshall School of Law
Yousefipour, Zivar	Senator, College of Pharmacy and Health Sciences

Senate Members Not in Attendance

Ayadi, Felix	Senator, Jesse H. Jones School of Business
Loudd, Grace	Senator, College of Liberal Arts and Behavioral Sciences
Regis, Humphrey	Senator, School of Communication
Walker, April	Senator, Thurgood Marshall School of Law

Senate Counsel Not in Attendance

Vacant Faculty Senate General Counsel

Guest(s) from Faculty Assembly or University

Slatton, Brittany	Associate Professor, College of Liberal Arts and Behavioral Sciences
Jackson, Faith	Professor, Thurgood Marshall School of Law

Call to Order

Senate Chair Dr. J. Kenyatta Cavil called the April 11, 2019, meeting of the TSU Faculty Senate to order at 3:12 p.m. on Thursday, April 11, 2019.

Approval of Senate Meeting Minutes

The minutes from March 28, 2019, meeting were reviewed.

MOTION: Moved by Senator Brooks de Vita and seconded by Senator Brailey to accept the minutes. The minutes passed unanimously and motion carried with no abstentions.

Favor: 14 Opposed: 0 Abstain: 1 (Faculty Speaks Editor / Senator Perez-Feliciano)

Motion: Carried

Announcements from the Faculty Senate Chair

C: Memorandum Addendum (submitted to faculty to review for informational purposes)

- Subject: Faculty Senate Questions to President Dr. Austin Lane on Thursday, February 28, 2019 for the Faculty Senate Meeting

C: Announcement regarding the construction of the new library

- Clarity about where Faculty Senate will be located

C: Several Senators discussed their concerns about research resources in the library

- Senators would like to invite the Executive Librarian and staff to address the Faculty Senate
- Senator Hawkins encouraged faculty to address the Librarians about ordering specific journals
- Suggest the Librarian committee meet to discuss issues with Librarian and staff.
- Announcements continued (see meeting Agenda)

Old Business

Several Senators discussed Evaluating the Department Chairs and Academic Administrators

Senator Nwagwu

- Stated that the evaluation form is now electronic
- Senators discussed concerns about the reliability of the evaluation forms. Faculty would like to proceed in the meantime since the evaluation form was previously approved. However, it was stated that it must be changed.

Senator Hawkins

- What will the dates cover? What is the baseline of the evaluation?
- Do the questions go back as far as the faculty manual? 3 years? Alternatively, 5 years?
- Discussion of evaluation process in the classrooms and from the faculty manual.
- 2.13/2.10 -> Reviewed specific statement

Excerpt from Faculty Manual

2.13 Evaluation of the Department Chair

The dean formally evaluates the performance of the department chair annually. Deans shall transmit the evaluation

of the faculty to the provost. In addition to the dean's evaluation, a comprehensive three-year review shall be conducted. A faculty survey shall be conducted and made part of this review. In addition, students shall be similarly surveyed.

Several Senators continued discussions on Evaluating Academic Administrators

- More discussion on the FS deciding what administrators do evaluate and what survey instruments to administer, then publication of results.
- Question: Can the body evaluate certain administrators with this limited timeframe with only one meeting left in May?
 - The evaluation will cover the timeframe they have reserved up to the 3 years.
 - Suggested doing modifications of the chair instruments.
 - Senator Lowe asked for an annual report of the **State of the Academy from the Provost**. It was requested to be received by January 2019.

MOTION: Moved by Senator Brooks de Vita: For an annual evaluation of administration (President, Provost, and Deans) for a period of not less than a year and up to the period they have served. Seconded by Senator Woldie.

Clarification: This evaluation will be for interim and permanent faculty, including Associate Deans, Deans, the Provost and the President.

- Discussions include evaluating Associate and Assistant Deans at a later date.

Favor: ALL

New Business

Several Senators discussed Remembering Senator and Professor, Dr. Shaswati Nina Saha-Gupta of College of Education, Department of Curriculum and Instruction

- Provide plaque to family
- Scholarship in her name
- What is the role of the University in the death of faculty members?
 - Answer: Unknown
- Faculty Senate Discuss how to recognize her life and any other Faculty who passed.
 - Write an acknowledgement in Faculty Speaks newsletter.

MOTION: Moved by Senator Lowe: when a tenured track faculty member makes a transition, he stated that a column in Faculty Speaks newsletter be dedicated to the Faculty member and given to the family.

Favor: ALL Opposed: 0 Abstain: 0

Motion: Carried

Several Senators discussed suggestions on appropriate procedures following passing of faculty members

- Suggestions to call all faculty members' names, and speak their names for proper annunciation and spelling
- Post names on monitors across campus.

- Ask each FS to share information about faculty who ... actually: Why -> suggests rather than writing something In Faculty Speaks -> we should create a Resolution template for loss of life and print it in Faculty Speaks.
- Make recommendation for President to call the names of loss faculty and enter names in the programs.
- Senator Vera Walker mentioned Eva Pickens, former Vice President of Communications used to provide notification.

MOTION: Moved by Senator Griesinger: Family is notified before any information is shared publicly. and seconded by Senator Thoreson.

Motion: Failed and restated.

MOTION (Restated): Discussions by Vice Chair Wu, Senator Brooks de Vita, Senator Griesinger, and Senator Nwagwu include and state that any type of publicity are presented to family of deceased faculty members.

Favor: 3 Opposed: 10 Abstain: 2

Motion: Failed

List of Achievements (Senator Ibitayo)

Several Senators also discussed the following subject matters

- Election Day (details restated)
 - Ms. Georgia Provost will organize the administration of the Election Day activities as she has done in the previous three elections. The last election held in the Robert J. Terry Library – Exhibit Room.
- Evaluation Back-Track
 - To be reviewed with Senator Nwagwu
- Ad Hoc Election Day Committee
 - Members: Senator Reynolds, Senator Regis and Associate Professor Dr. Yoruba Mutakabbir
 - Once Senator Reynolds and Associate Professor Dr. Yoruba Mutakabbir were nominated and accepted, they two were removed from the Ad Hoc Election Day Committee

C: Senator Wu commented on Full Professor, Dr. Howard Henderson's role as the moderator of the Face-off and the great job he performed.

Adjournment of Meeting

Meeting adjourned at 5:10 p.m.

Favor: Majority Opposed: 0 Abstain: 2 Motion: Meeting Adjourned.

Minutes prepared by: Dr. Carla Brailey, Interim Secretary of the Faculty Senate