

Double Major Proposal  
Texas Southern University

Adopted by the Board of Regents on August 4, 2006

**I. Introduction**

Although only one undergraduate major is required for graduation, students may take advantage of the diverse educational opportunities available at the University to complete multiple undergraduate majors. Multiple majors may be completed in the following ways:

**A. Concurrently pursuing Single Baccalaureate Degree with Multiple Majors**

A student may complete more than one major by completing one type of baccalaureate degree (e.g., a Bachelor of Arts) and electing to concurrently pursue multiple majors of that type degree.

**B. Concurrently Pursuing Multiple Baccalaureate Degrees of Different Types**

A student may complete more than one major by completing one type of baccalaureate degree (e.g., a Bachelor of Arts and a Bachelor of Science) and electing to pursue multiple majors with different degree types.

**C. Additional Baccalaureate Degrees and Majors After Graduation**

A student may complete more than one major by completing additional majors after receiving a baccalaureate degree by completing additional requirements for other undergraduate degrees and majors.

**II. Double Majoring at Texas Southern University**

- A. Texas Southern University has a policy that permits students to obtain a second undergraduate degree and a major. The University's "Second Baccalaureate Degree" Policy states that:
- "A student who received a bachelor's degree from Texas Southern University or another accredited college or University may Enroll in a Program leading to a second degree at the same level provided [1] the major field is different than that of the first degree, and [2] the appropriate application for admission or re-admission is filed an approved . No honors are awarded for a second baccalaureate degree. Students seeking a second baccalaureate degree after receiving the first degree must [1] complete a minimum of thirty (30) semester hours beyond those applied to the first or previous degree , excluding transfer credits and substitutions and in accordance with requirements; [2] meet all

requirements for earning the second degree, where no course applied toward the first degree may be applied toward the second degree, except for university core requirements; [3] be in residence for a minimum of two (2) semesters as a full-time student if the first or previous degree was not earned at Texas Southern University; and [4] achieve a cumulative minimum grade point average of 2.00 for all hours attempted for the degree. “ (2005-2007 Texas Southern University Undergraduate Bulletin, p.36)

- A. Texas Southern University does not have a written policy on double majors.
- B. The “Second Baccalaureate Degree” policy is applied to the “concurrent pursuit of a double major” at the baccalaureate level as follows:

Students seeking a double major at the baccalaureate level must meet all requirements for earning the second major, where no course applied toward the first major may be applied toward the second major, except for the core curriculum requirements.

D. There is presently no provision for “double majors” to be recorded on either the transcript or the diploma.

### **III. Proposed Double Major Policy and Related Administrative Procedures**

#### **A. Proposed Double Major Policy**

1. A student may complete one type of baccalaureate degree (e.g., Bachelor of Arts or Bachelor of Science) with two majors. All requirements for a single degree and two majors must be completed. Courses common to both majors (i.e., undergraduate core curriculum requirements and common requirements of the majors) may be counted toward the requirements of each major. Courses required in one major may be used as electives in the other major.
2. A student may concurrently pursue two majors with degrees of different types (e.g., a Bachelor of Arts and a Bachelor of Science). All requirements for both degrees and both majors must be completed. Courses common to both degree programs (undergraduate core curriculum requirements) may be counted toward the requirements for each degree. Courses required in the major of one degree program may be used as electives in the major of the other degree program.
3. Change “Second Baccalaureate Degree” Policy

From:

“Students seeking a second baccalaureate degree after receiving the first must... (2) meet all requirements for earning the second degree where

no course applied toward the first degree may be applied toward the second degree, except for university core requirements...

To:

“Students seeking a second baccalaureate degree after receiving the first degree must... (2) meet all requirements for earning second degree where only the university core requirements and elective courses applied toward the major of the first degree may be applied toward the major of the first degree may be applied toward the major of the second degree...”

For each of the proposals, total credit hours as well as courses required for graduation are reduced for courses applied to both majors.

## **B. Administrative Procedures**

### **1. Declaring a Double Major**

Students are assigned a single major upon admission to the University based on information provided in the application for admission, e.g., mathematics. Students may declare a double major when the admission requirements of the second major have been met by completing a change-of-major form to incorporate both majors. In case a student has an undeclared major, the student must file a declaration of major form that will indicate the two majors.

Students must identify one of the two majors as the primary major on either the change-of-major form or declaration of major form. The primary major determines (a) the student's academic home of record, (b) the minor to be completed, (c) the school/college to receive fees, and (d) graduation-related decisions.

Students should generally apply for the change to a double major during the second semester for the sophomore year to allow time to complete course for both majors and degrees without significant impact on graduation.

### **2. Graduating with a Double Major**

- a. Students completing a double major should plan to graduate from the two programs simultaneously.
- b. Students must satisfy the college/school and major degree requirements for the primary major in effect at the time of admission into the primary major, and the requirements for the

second major in effect at the time of admission into the second major

- c. For degree programs requiring a minor, the minor must be completed for the primary major only.
- d. For one degree with a double major, one graduation application is filled out and signed by both advisors. For double degrees, two separate graduation applications must be submitted.
- e. Students pursuing a double major who complete all degree requirements for one major but not the other may graduate with a single major by executing a change-of-major form to change from “double-“to” single-major” status.
- f. The baccalaureate double major candidate for graduation will only participate in the graduation with graduates of the primary major, not with graduates of both majors

### 3. Recording Degrees and Majors on Transcripts and Diplomas

On the transcript, a double major with the same type degree would read, for example, “Bachelor of Science (Accounting; Finance)” or Bachelor of Business Administration (Finance; Accounting)”. The student will receive one diploma that reads “Bachelor of Business Administration. “Majors will not be posted on diplomas.

For double degrees, students will receive two diplomas. In such cases, the transcript will read, for example, “Bachelor of Business Administration (Finance)” and “Bachelor of Science (Mathematics)”. The diplomas will read “Bachelor of Business Administration (Finance)” and “Bachelor of Science (Mathematics)”.