

Texas Southern University
TENURE TRACK, CLINICAL, AND INSTRUCTIONAL FACULTY
ENGLISH LANGUAGE PROFICIENCY & POLICIES ACCEPTANCE FORM

SECTION 1 – Faculty Information (COMPLETED BY DEPARTMENT OR COLLEGE)

Name:	Title:		
Position #:	Department:	College:	
If Tenure Track, tenure review date:		Third-year:	Sixth-year:
Degree:	Institution:	Degree Date:	

SECTION 2 – Primary Spoken Language of Teaching Personnel Self-Declaration (COMPLETED BY FACULTY MEMBER)

My primary spoken language is English: <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>(If your response to the question above was YES, please sign on the next line and proceed to Section 4)</i>	
My primary spoken language is English: _____	
Faculty Member	Date
<i>(If your response to the question above was NO, please complete the following, sign where indicated at the end of this section and then go to Section 4)</i>	
Country of Origin:	Academic Training in English:
Test Scores (Specify Name of Test):	Score:
<p>If your primary spoken language is not English, please sign indicating your acceptance of the statement below:</p> <p>My primary spoken language is not English. As a result, I understand that I am required to participate in the Texas Southern University language assessment program in order to become proficient in the English language. I understand that the cost of attending the program is my personal responsibility.</p> <p>_____</p> <p>Faculty Member Date</p>	

SECTION 3 – Certification of English Language Proficiency (COMPLETED BY CHAIR AND DEAN)

I hereby certify that the faculty member named above is proficient in spoken English. _____			
I hereby certify that the faculty member named above is not proficient in spoken English. _____			
_____	_____	_____	_____
Chair	Date	Dean	Date

SECTION 4 – Requirements for Tenure Consideration (COMPLETED BY ALL TENURE TRACK FACULTY)

<p>In order to be <u>granted tenure</u>, a faculty candidate must either be a citizen of the US or have permanent residence. In order to be <u>considered for tenure</u>, non-tenured tenure track faculty who are not US citizens must have permanent residence by the end of the spring semester prior to the year in which the tenure review will take place, or must have an approved labor certification/Form I-140 Immigrant Petition for Alien Worker approved by the U.S. Citizenship and Immigration Services (USCIS), if immigrating via sponsored employment. The probationary period will not be extended in the event that a faculty member does not have permanent residence by that time. In the event that the labor certification/I-140 has been approved, and the adjustment of status or consular immigrant visa application is pending, and is simply awaiting approval or availability of an immigrant visa number, the faculty member may be considered for tenure. In the case of those faculty eligible for tenure consideration, tenure, if recommended and approved, will not be granted until such time that permanent residence has been granted by the USCIS.</p> <p>Please sign below to indicate that you have received this information. (A copy will be provided to you.)</p> <p>_____</p> <p>Faculty Member Date</p>	
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SECTION 5 – Policies Acceptance (COMPLETED BY FACULTY MEMBER AND DEAN)

I have received a copy of the promotion and tenure policies, clinical faculty policies or instructional faculty policies of the Texas Southern University, the Department of _____ and/or the College/School of _____.

Faculty Member

Date

Dean

Date

SECTION 6 – U.S. Department of Education Requirement (COMPLETED BY FACULTY MEMBER)

Have you ever been convicted of or pled *nolo contendere* or guilty to, a crime involving the acquisition, use, or expenditure of Federal, State, or local government funds; or have you ever been administratively or judicially determined to have committed fraud or any other material violation of law involving Federal, State, or local government funds?

No ____ Yes ____

Senior Vice President for Academic Affairs and Provost

Date